



Heritage Community Foundation
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2009 Doors Open Alberta Community Commitment Form

Please complete the following form so that your community and events can be included in all Doors Open Alberta marketing initiatives.

Doors Open Guidelines

To participate in **Doors Open Alberta**, communities must commit to the following:

- Complete and submit the Community Commitment form and an overview of your costs by January 30, 2009
- Identify sites of historic, architectural, cultural and/or natural significance that can be open to the public for free during a designated one or two day period between May 15 and October 31
- Acknowledge Doors Open Alberta, the Heritage Community Foundation, and Travel Alberta in all promotional materials (logos are available at www.doorsopenalberta.ca)
- Ensure that your site partners have adequate public liability and property insurance. Doors Open Alberta and the Heritage Community Foundation will not assume responsibility for any accidents, injuries, loss or theft of items that occur during any Doors Open events.
- Track volunteer hours including organizing committee and site volunteers
- Submit an evaluation report to the Heritage Community Foundation 8 weeks following your event.

Name of Community(s):	
Contact Person:	
Position:	
Primary coordinating organization:	
Address:	
City/Postal Code:	
Date(s) of Event:	
Phone Number:	Fax Number:
Email Address:	
Description (under 50 words) Please attach a separate document that includes a brief description of your community and the significance of hosting a Doors Open event. Complete a budget and submit both by January 30, 2009.	
Signature: (Your signature indicates that you have read and agree to comply with the Doors Open Alberta guidelines)	
Date Signed:	

Please complete form and return by January 30, 2009.
Mail / Fax or Email to the Heritage Community Foundation 780-424-6579
For more information call Catherine at 780-424-6512 ext. 223